



APPLICATION FOR EMPLOYMENT

The data you provide will be used for the purpose of post filling and any subsequent employee administration process, if required as a consequence of being selected. The data will be processed in accordance with the 1998 Data Protection Act and will not be used for any other purpose than stated above nor will it be shared with any third party not associated with the recruitment process.

1. POSITION APPLIED FOR:		JOB REFERENCE:							
Where did you find out about this vacancy?									
Dates when not available for interview:									
2. PERSONAL DETAILS									
Title:		Forenames:			Surname:				
Permanent Address:					Address for correspondence (if different):				
Tel No: Home					Tel No: Work				
If required can we contact you at work? Yes / No									
Mobile No:					E-mail address:				
N.I. Number:					Do you need a work permit to work in the UK? Yes / No				
Have you a full clean driving licence (car)? Yes / No									
(If "No" give details):									
3. HEALTH									
Please state number of days sickness absence taken during last two years:									
The Disability Discrimination Act defines a person as having a disability if he or she "has a physical or mental impairment which has a substantial and long term adverse effect on his/her ability to carry out normal day to day activities".									
Do you think you have such a disability? Yes / No									
If "yes" please describe disability:									
Are you registered disabled? Yes / No RDP No:									
For Office use only	Int	Unsucc	1 Ref	2 Ref	CR	ID	MED	Satisfactory	Start Date

4. EDUCATION Schools attended from age 11	Dates From/To	Qualifications gained
5. FURTHER EDUCATION Place of Education	Dates From/To	Qualifications gained
6. MEMBERSHIP OF PROFESSIONAL ORGANISATIONS		
Date Awarded:	Grade of Membership:	Organising Body:
7. PRESENT/MOST RECENT EMPLOYMENT		
Name & Address of Employer:		Nature of Business:
Job Title: Responsible to:	Salary: Grade: Benefits:	
Date of Appointment:	Notice Required:	Reason for seeking other employment:

8. PREVIOUS EMPLOYMENT (most recent first) Employer Name & Address	Job Title	From / To	Final Salary / Grade	Reason for Leaving

9. EXPERIENCE

Please give a description of the duties, responsibilities and any other relevant information in support of your application (to include community/voluntary work). Continue on a separate sheet if necessary.

10. PLEASE STATE REASON FOR APPLYING FOR POST



Westlakes Scientific Consulting Ltd is committed to an equal opportunities policy in employment and will assess applicants for jobs fairly without regard to sex, marital status, race, colour, nationality, ethnic or national origins. Disabled people will be assessed on the basis of their abilities and potential, according to the needs of the job.

Please fill in this form as fully as possible so that we can monitor the implementation of our equal opportunities policy. The answers you give will be treated in the strictest confidence and will only be used for statistical monitoring.

This section will be detached from the application form before the shortlisting and interview process begins.

JOB REFERENCE:

Please tick as appropriate.

Sex		Age					
Male	Female	16/19	20/29	30/39	40/49	50/59	60+

Ethnic Origin		
White	Black-African	Black-Caribbean
Black-other (please specify)	Indian	Bangladeshi
Pakistani	Chinese	Other (please specify)

Marital Status	
Married	Single

Registered Disabled Number:	Not Disabled
--------------------------------	--------------